

UNRBA Board of Directors: May 17, 2017 Board Minutes

The Board of Directors of the Upper Neuse River Basin Association (UNRBA) met at 9:30 A.M. on Wednesday, May 17, 2017 at the Town of Butner's Town Hall. Meeting attendees are listed below.

Name	Affiliation
Sig Hutchinson (Chair)	Wake County
Lindsay Mize (Vice Chair)	South Granville Water and Sewer Authority
Jenn Weaver (Secretary)	Town of Hillsborough
Jimmy Clayton (Treasurer)	Person County
McKenize Gentry	Durham County
Barry Baker	Granville County
Tom Davis	Orange County
Michelle Woolfolk	City of Durham
James Bryan	Orange County
Ellen Reckhow	Durham County
Don O'Toole	City of Durham
Terry Hackett	Town of Hillsborough
Kenny Waldroup	City of Raleigh
Earl McKee	Orange County
Bill McKellar	Town of Butner
Melissa Hodges	Town of Butner
Sybil Tate	Person County
Carolyn Bachl	City of Raleigh
Jillian Johnson	City of Durham
Reggie Hicks	City of Durham
David Harris	Durham Soil & Water Conservation
Randy Cahoon-Tingle	City of Creedmoor
Owen Roberts	Granville County
Jim Wrenn	Representing Granville Co., Person Co., Butner, Creedmoor & SGWASA
Lori Oakley	Person County
Ryan Eaves	Durham County
Dan McLawhorn	City of Raleigh
Thomas Jackson	City of Creedmoor
George Matthis	River Guardian Foundation
Jay Sauber	Water Quality Consultant
Doug Durbin	Brown & Caldwell
Michael Orban	Wake County
Jennifer Deans	WakeUp Wake County
Jennifer Fitts	Representing Granville Co., Person Co., Stem, Butner, & Creedmoor
Katie Cromwell	Representing Granville Co., Person Co., Stem, Butner, & Creedmoor
Alix Matos	Cardno
Matt Van de Bogert	Cardno
Forrest Westall	UNRBA
Haywood Phthisic	UNRBA

Welcome and Recognition -

The Chair, Sig Hutchinson, called the meeting of the UNRBA to order, welcomed all attendees, and asked each attendee to introduce themselves. He asked if any of the Board Directors had any conflict of interest issues with any agenda items and no conflicts were identified. The Chair called the roll and 11 of 14 members were present for a quorum.

Action Items -

Approval of Minutes from March 15, 2017 Board Meeting - The Chair asked the Board if there were any edits or corrections to the minutes. Being none, Ellen Reckhow made a motion to approve the minutes as presented, seconded by Jillian Johnson, and approved by the Board.

Personnel Changes at Cardno and Response Plan – Forrest reviewed recent changes at Cardno, the resignation of Alix Matos and Matt Van de Bogert, with the Board. A call with Cardno management and an action plan is in place. Doug Durbin, with Brown and Caldwell, will remain on the monitoring project (noting Alix and Matt are joining Brown & Caldwell) through a subcontract already in place with Cardno. Work will continue through the end of this fiscal year with no lapses in the monitoring program. Following discussion Kenny Waldroup made the motion to approve the response plan forward, seconded by Bill McKellar, and approved by the Board.

Moving forward Forrest noted preparations were being made to update the Monitoring RFQ and asked the Board for authorization to advertise the RFQ. Jimmy Clayton made a motion to authorize the RFQ to be advertised, seconded by Ellen Reckhow, and approved by the Board.

Legal Support Request for Qualifications – Don O’Toole and Dan McLawhorn reviewed the draft Request for Qualifications (RFQ) for Legal Support. The RFQ will seek firms that have experience in regulatory strategies (alternative) and have had success in negotiating regulatory options (with EPA approval). Secondly, the firm would be expected to refine the alternative regulatory strategies and prepare, in concert with the UNRBA, a recommended legal strategy. Following discussion Kenny Waldroup made the motion the Legal RFQ be tabled and returned to the Path Forward Committee for additional revision and then bring the Legal RFQ back to the Board in September, seconded by Ellen Reckhow, and approved by the Board.

Status Updates -

Audit Report Update – Forrest updated the Board on the audit process. The audit committee has reviewed the draft request for proposals (RFP) and the next step is to have the legal group review. Several CPA firms have been identified. Forrest asked the Board to authorize the Audit Committee to select the auditor once proposals are received. Following discussion Jillian Johnson made a motion to let the Audit Committee select the auditor, seconded by Kenny Waldroup, and approved by the Board.

Requested Revisions to Session Law 2016-94 – Forrest updated the Board on recent revisions proposed to Session Law 2016-94. The UNRBA had submitted comments and others submitted additional revisions which proved not to be acceptable. Following discussion the Board referred this to the Legal Group to review and recommendation.

Raleigh Funds Authorization – Forrest reported that work on the Nutrient Credit Development Program is nearing completion but there have been so many time overruns. The City of Raleigh has a credit balance from the review of Falls Lake for Water Supply in the amount of \$8,889.00 and has authorized the UNRBA to transfer those funds to the NCDP project. Following discussion Kenny Waldroup made a motion to approve that transfer, seconded by Randy Cahoon-Tingle, and approved by the Board.

It was noted that the next scheduled Board meeting is June 21, 2017, 9:30 to 12 at Butner Town Hall. With no other business, the meeting was then adjourned.