

UNRBA Board of Directors: *September 21, 2016 Board Minutes*

The Board of Directors of the Upper Neuse River Basin Association (UNRBA) met at 9:30 A.M. on Wednesday, September 21, 2016 at the Town of Butner's Town Hall. Meeting attendees are listed below.

Name	Affiliation
Lindsay Mize (Vice Chair)	South Granville Water and Sewer Authority
Jim Wrenn	Attorney Rep. Granville Co., Person Co., Butner, Creedmoor & SGWASA
Pam Hemminger (Chair)	Orange County City of Durham
Terry Hackett	Town of Hillsborough
Earl McGee	Orange County
Ed Mims	Granville County
Darryl Moss	City of Creedmoor
Kenney Waldroup	City of Raleigh
Jimmy Clayton (Treasurer)	Person County
Barry Baker	Granville County
Tom Davis	Orange County
Michelle Woolfolk	City of Durham
Jillian Johnson	City of Durham (call in)
Katie Cromwell	Granville, Person, Butner, & Creedmoor
Don O'Toole	City of Durham
Melissa Hodges	Town of Butner
Doug Durbin	Consultant
Sybil Tate	Person County
Carolyn Bachl	City of Raleigh
Ellen Reckhow	Durham County
Michael Orbon	Wake County
Reggie Hicks	City of Durham
Steve Tedder	Black & Veatch & EMC
Sig Hutchinson (Secretary)	Wake County
Randy Cahoon-Tingle	City of Creedmoor
Alix Matos	Cardno
Liz Weisbrot	City of Raleigh
Jessica Gladwin	Town of Butner
George Mathis	River Guardian Foundation
Paul Leonard	Cardno
Sarah Collins	NCLM
Matt Van de Bogert	Cardno
Thomas Jackson	City of Creedmoor
Jeremy Diner	American River
Jay Sauber	Water Quality Consultant
Forrest Westall	UNRBA Executive Director
Haywood Phthisic	UNRBA, LNBA, & NRCA

Welcome and Recognition -

The Vice Chair, Lindsay Mize, called the meeting of the UNRBA to order, welcomed all attendees, and asked each attendee to introduce themselves and note any items of interest.

Administrative Items -

The Board minutes from the June 15, 2016 meeting were presented for approval. A motion was made by Ellen Reckhow to approve the minutes as presented, seconded by Sig Hutchinson, and approved by the Board.

Action Items -

Monitoring Contract Management Changes – Forrest reviewed recent personnel changes within the Cardno management structure as related to the UNRBA projects. Paul Leonard will assume overall lead over the monitoring program and Alix Matos will assume a more direct role in leading the project as well as completing the work on the nutrient credit development project. Matt Van de Bogert will be handling the day to day work on the project. Doug Durbin will work on contract with Cardno to provide subject matter expert guidance as required. Forrest noted that through these management changes the financial requirements will not be effected. Paul Leonard was introduced to the Board and he made comments relative to the organizational changes noted. He reiterated Cardno’s continued high level of commitment to the UNRBA and its projects. He also verified that the company would make sure that there would be no changes to the labor costs identified in the approved contract and supporting material.

UNRBA Modeling & Regulatory Support Contract – Michelle Woolfolk presented to the Board the recommendation of the Path Forward Committee for the Modeling & Regulatory Support Contract. The Scope of Work is: Task 1: Develop the Modeling QAPP; Task 2: Develop a two year work plan for modeling & cost-benefit analysis; (Place holders for Task 3, Cost Benefit Analysis; Task 4, Regulatory Options Support); and Task 5: Project Management and General Meetings. The recommendation to the Board is to award the contract to Cardno for the Modeling & Regulatory Support in the amount of \$85,000 for FY 2016-17. Following discussion, Ed Mims made the motion to award the contract to Cardno and authorized the Chair to execute the contract, the motion was seconded by Sig Hutchinson, and approved by the Board in a roll-call vote with all members present voting “yes” (Ellen Reckhow abstained from the vote).

Modeling & Regulatory Support Kick-off Meeting Facilitator -- Forrest discussed the upcoming Kick-off Meeting as the first step of the Modeling & Regulatory Support component of the Reexamination. He noted that the Kick-off Meeting is scheduled for September 28, 2016 from 1:00 p.m. to 4:00 p.m. at Butner Town Hall. The Path Forward Committee has requested a facilitator to lead the meeting. Forrest presented for the Board’s consideration a draft contract for these services prepared by Andy Sachs with Dispute Settlement Center.. Forrest recommended a contract be approved for these services, including a not to be exceeded amount of \$3,000. These funds would be made available from the UNRBA’s Contingency Fund. Following discussion, Sig Hutchinson made a motion to approve the use of the Contingency Fund and the agreement as presented, also authorizing Forrest to execute the contract. Seconded by Ellen Reckhow, and approved by the Board in a roll-call vote with all members present voting to approve.

Legislative Update -

Sarah Collins with the NC League of Municipalities gave the Board an update on legislative activities during this session.

Status Updates -

Nutrient Credit Scope of Work and Project Status – Alix Matos with Cardno updated the Board on progress achieved in developing the nutrient credits. Soil Improvement has been submitted to DEQ (Sept. 14); Livestock Exclusion draft is under review; a preliminary submittal of the Land Conservation credit to DWR resulted in the agency stating in a letter dated July 8th that the agency would not approve this credit; Buffer Restoration in Developed Areas has been submitted to DWR and comments are expected by the end of September; Elimination of Illegal Discharges draft practice standard was submitted for comment to DWR on

August 16th . Task 2, development of a watershed accounting tool is currently on hold to allow for more clarity on the intentions of DWR related reporting requirements under the rules. One of the objectives of the tool is to provide assistance to the jurisdictions for developing required reports.

Monitoring Program Update – Matt Van de Bogert with Cardno updated the Board on the FY 2016-17 Monitoring Program. Routine sampling is progressing as planned. Samples were collected as part of the High Flow Monitoring Study in September and the Bathymetric survey is planned for spring of 2017. A presentation by Dr. Marc Alperin is anticipated at the October PFC meeting.

Legislatively Mandated Nutrient Strategy Evaluation for Falls and Jordan, UNC-CH – Forrest updated the Board on the Nutrient Strategy Evaluation the NC General Assembly has directed UNC at Chapel Hill to lead. He noted that he, the Chair and the Secretary met with Brad Ives, Associate Vice Chancellor for Campus Enterprises, who has been given the duty for implementing this provision of the FY 2017 budget bill.

Treasurer's Report – Jimmy Clayton presented the Treasurer's Report noting that the current balance in the checking account is \$436,547.59 and \$503,297.52 in savings. All membership fees for FY 2016-17 have been received. The 2015 990 Tax Return was emailed to the Board members and if there are any questions regarding the tax return to let Forrest or Haywood know.

Executive Director Report – Forrest briefly noted the following activities and items:

- * Follow-up with DWR on 303(d) process and Lake Segmentations, Meeting August 25th .
- * UNRBA Policy Documents/Audit Process.
- * Legislative action and the Rules Review Process.
- * Environmental Management Commission meetings, August 7 & 8.
- * Nutrient Scientific Advisory Board Meeting, August 5th and September 9th .
- * Watershed Oversight Committee Meeting August 16th .
- * Follow-up meeting of Triangle Delegation to One-Water Summit, August 3rd .

The next scheduled Board meeting is November 16, 2016, 9:30 to 12 at Butner Town Hall.

With no other business, the meeting was adjourned.