

## UNRBA Board of Directors: Approved *March 18, 2020 Board Minutes*

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The Board of Directors of the Upper Neuse River Basin Association (UNRBA) met at 9:30 A.M. on Wednesday, March 18, 2020 via conference call/webinar due to the COVID-19 issues. Meeting attendees are listed below.

Name	Affiliation
Sig Hutchinson (Chair)	Wake County
Jimmy Clayton (Vice Chair)	Person County
Jenn Weaver (Secretary)	Orange County
Ryan Eaves (Treasurer)	Durham County
Reggie Hicks	City of Durham
Barry Baker	Granville County
Carolyn Bachl	City of Raleigh
Nena Nowell	City of Creedmoor
Jim Wrenn	Representing Granville Co., Person Co., Butner, Creedmoor & SGWASA
Sally Greene	Orange County
Dan McLawhorn	City of Raleigh
Sandi Wilbur	City of Durham
Terry Hackett	Town of Hillsborough
Wesley Poole	Orange County
Jay Sauber	Water Quality Consultant
Melinda Clark	Wake County
David Harris	Durham Soil & Water Conservation
Del Mims	City of Creedmoor
Kenny Waldroup	City of Raleigh
Jarod Womble	UNC Collaboratory
Jennifer Tavantzis	Representing Granville Co., Person Co., Stem, Butner, & Creedmoor
Katie Cromwell	Representing Granville Co., Person Co., Stem, Butner, & Creedmoor
John Huisman	NC DEQ DWR
Alix Matos	Brown & Caldwell
Emily Bateman	Durham Soil & Water Conservation
Forrest Westall	UNRBA
Haywood Phthisic	UNRBA

### **Welcome and Recognition -**

The Chair, Sig Hutchinson, called the meeting of the UNRBA to order and welcomed all those on the meeting call. The Chair asked if any of the Board Directors had any conflict of interest issues with any agenda items and no conflicts were identified. The Chair called the roll and 9 of 13 members were present for a quorum. Sig then asked if there were any revisions to the agenda, and being none, Ellen Reckhow made the motion to approve the agenda as presented, seconded by Neena Nowell, and approved by the Board.

### **Action Items -**

*Approval of Minutes from January 15, 2020 Board Meeting* - The Chair asked the Board if there were any edits or corrections to the draft minutes provided. Being none, Neena Nowell made the motion to approve the minutes as presented, seconded by Jimmy Clayton, and approved by the Board.

*Treasurer's Report* – Ryan Eaves presented the Treasurer's Report for the period ending February 29, 2020. The checking account balance at the close of the statement was \$146,995.29 and the savings account balance is \$991,486.90. Following review of the report, Ellen Reckhow made the motion to approve the Treasurer's Report as presented, seconded by Jimmy Clayton, and approved by the Board.

*Approval of Recommended Budget for Fiscal Year 2020-21* – Forrest presented the Recommended Budget for Fiscal Year 2020-21 (beginning July 1, 2020). The recommended expenditures for FY 2020-21 are: Executive Director Services, \$203,350 plus administrative cost of \$6,000; Modeling & Regulatory Support, \$800,000; Communication Support, \$40,000; Legal Support, \$100,000; and Website Improvements, \$3,500 for a total of \$1,152,850. Following discussion, Ellen Reckhow made the motion to approve the recommended budget as presented, seconded by Jenn Weaver, and approved by the Board.

*Amendments to Communications Support Contract and Brown & Caldwell's Contract* – Forrest presented adjustments needed for the referenced contracts. The changes proposed relate to completing the work on the Falls Lake Regulatory Summit (Forum).

*Brown & Caldwell Contract Amendment* – Forrest recommended an increase in the task item for communication support for expenses incurred in preparation of the forum and for work to develop follow-up materials to address participant input. These funds will come from Monitoring & Modeling fund balance.

*HDR Contract Amendment* – Forrest recommended an increase in the communication support contract. This increase is due to costs, required to conduct the Forum in February.

Forrest noted that the estimated increases to the contracts, \$8,500 for Brown and Caldwell and \$6,500 for HDR, would need to be refined. The funds to be used for these adjustments would come from those appropriated for the Communication Budget for the current fiscal year: \$40,000. Forrest requested permission to finalize the two contract amendments and make the necessary adjustments, limiting the total of the adjustments to \$20,000.

Following discussion, Sally Green made the motion to approve increases in the contracts and to authorize the Executive Director to complete the amendments in accordance with his request, seconded by Ellen Reckhow, and approved by the Board.

*Amendment to Brown & Caldwell Contract for EPA 319 Grant* – The UNRBA submitted an EPA 319 grant application for funds to modify the watershed model code to simulate more than the default number of three types of onsite wastewater treatment systems as simulated in the watershed model. The application has preliminary approval and is pending signatures. The amount of the grant is \$23,000 and Forrest recommended approval of the amendment to the Brown & Caldwell contract. Following discussion, Barry Baker made the motion to approve allowing the Executive Director to develop the necessary contract modifications and authorizing the Chair to execute the amendment to the contract, seconded by Kenny Waldroup, and approved by the Board.

#### **Informational Items -**

*Stage I Existing Development Interim Alternative Implementation Approach (IAIA) Program Development Schedule* - Forrest reported a meeting was held with DWR representatives envisioning the IAIA would be part of the Existing Development Model Program. A prospective start date for implementation of the program, provided the membership of the UNRBA approves such a program, was presented as July 1, 2021. However, it was made clear that implementation would only proceed if the membership approved of going forward. Forrest stated that draft language for inclusion in the Model Program is under development and revision to the Program Components document endorsed by the Board in January would be necessary to develop an IAIA Program Document. An update would be provided to the Board at the May meeting.

*Rules Review Commission (RRC) Action and Nutrient Rule Revision* – Forrest noted that the RRC sided with UNRBA’s comments on the nutrient offset provision of the revised rules approved by the EMC and those rules were on hold pending revision and resubmittal to the RRC. He has worked with the UNRBA Legal Group, the EMC’s attorney and DWR to make acceptable revisions to the rule. The revised rule was approved by the EMC at their March meeting and the rule is scheduled to be returned to the RRC on March 19<sup>th</sup>, tomorrow.

*Summary of the Results of the Falls Lake Regulatory Forum* – Forrest summarized the Forum and the information gathered from the participants. The Forum was attended by approximately 70 participants (including UNRBA members, their elected officials, DWR staff, and other interested parties). There will be follow up information coming in the near future. The input provided by all those who attended was greatly appreciated.

*Modeling & Regulatory Support (MRS) Status* – Alix Matos with Brown & Caldwell updated the Board on the work underway in the MRS project. Alix noted the preliminary hydrologic calibration and validation results were presented to the MRSW on February 4<sup>th</sup>. She noted, that the 319 application to support revisions to the watershed model code for onsite wastewater treatment systems was submitted to DWR and received preliminary approval.

*2020 303(d) List and Integrated Report Evaluation of Falls Lake* – Jay Sauber, water quality consultant for the UNRBA, reported the availability schedule for the 303(d) and integrated report has been moved back to June, 2020. Both documents will be presented to the EMC in September, 2020. Jay noted that attainment of the chlorophyll-a standard may not be met with the exception of the lake area near the dam.

*Ongoing Discussions with DEQ* – Forrest reviewed items currently being discussed with DWR. Including: the 2019 UNRBA Data Report; 303(d) assessment procedures and a site specific standard; and discussions with DEQ on developing a Memorandum of Agreement for the Reexamination.

The next scheduled Board meeting will be May 20, 2020 at 9:30 a.m. With no other business, the meeting was adjourned.