

## UNRBA Board of Directors: *September 19, 2018 Board Minutes*

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The Board of Directors of the Upper Neuse River Basin Association (UNRBA) met at 9:30 A.M. on Wednesday, September 19, 2018 at the Town of Butner's Town Hall. Meeting attendees are listed below.

Name	Affiliation
Sig Hutchinson (Chair)	Wake County
Jimmy Clayton (Vice Chair)	Person County
Jenn Weaver (Secretary)	Town of Hillsborough
Ryan Eaves (Treasurer)	Durham County
Michelle Woolfolk	City of Durham
Ellen Reckhow	Durham County
McKenzie Gentry	Durham County
Barry Baker	Granville County
Terry Hackett	Town of Hillsborough
Sybil Tate	Person County
Jessica Galdwin	Town of Butner
Bill McKellar	Town of Butner
Jim Wrenn	Representing Granville Co., Person Co., Butner, Creedmoor & SGWASA
Mike Bonfield	City of Creedmoor
Reggie Hicks	City of Durham
David Harris	Durham Soil & Water Conservation
Javiera Caballero	City of Durham
Tom Davis	Orange County
Dan McLawhorn	City of Raleigh
Mike Ciriello	Town of Butner
Don O'Toole	City of Durham
Jerry Ayscue	SGWASA
Peter Rabbe	American Rivers
Bob Hornik	Hillsborough, Stem, & Creedmoor
Doug Durbin	Brown & Caldwell
Amy Stabler	HDR
Jay Sauber	Water Quality Consultant
Katie Cromwell	Representing Granville Co., Person Co., Stem, Butner, & Creedmoor
James Bryan	Orange County
Alix Matos	Brown & Caldwell
Forrest Westall	UNRBA
Haywood Phthisic	UNRBA

### **Welcome and Recognition -**

The Chair, Sig Hutchinson, called the meeting of the UNRBA to order, welcomed all attendees, and asked each attendee to introduce themselves. The Chair asked if any of the Board Directors had any conflict of interest issues with any agenda items and no conflicts were identified. The Chair called the roll and 9 of 14 members were present for a quorum.

**Action Items -**

*Approval of Minutes from June 20, 2018 Board Meeting* - The Chair asked the Board if there were any edits or corrections to the minutes. Being none, Ellen Reckhow made a motion to approve the minutes as presented, seconded by Jimmy Clayton, and approved by the Board.

*Treasurer's Report* – Ryan Eaves presented the Treasurer's Report for the period ending August 27, 2018. The checking account balance less invoices in process is \$918,247.53 and the savings account balance is \$506,505.50. Ellen Reckhow made the motion to accept the Treasurer's Report as presented, seconded by Jimmy Clayton, and approved by the Board.

Forrest noted the Draft Tax Return for 2017 was emailed to the Board earlier in the week and if there are any comments or questions please let Haywood or him know. The return is due by November 15, 2018.

**Information Items -**

*Communications Plan Presentation* – Amy Stabler with HDR, Inc. and Communications Support Project Manager presented the Plan and summarized the its recommendations identifying the actions that the UNRBA will undertake to improve its outreach to interested parties and the public on the work of the UNRBA. She reviewed the information gathered at the communications workshop and how that input helped guide the development of the Plan. She noted the several review cycles of the draft Plan by the Executive Director, the Communications Support Workgroup and the PFC. She emphasized the basic objective of improving stakeholder and public understanding of the UNRBA's efforts to develop a revised nutrient management strategy for Falls Lake. Based on the input received, the collaborative review process within the UNRBA and a careful consideration of the various stakeholder interests, the Plan focus is on building social and political acceptance, seeking stakeholder consent, establishing a UNRBA reputation for collaboration and good stewardship. Following discussion, Ellen Reckhow made a motion to endorse the plan, seconded by Jenn Weaver, and approved by the Board.

*Status of Memorandum of Agreement with the Department of Environmental Quality (DEQ)* – Dan McLawhorn reviewed the results of a recent meeting with key management individuals in DEQ. This meeting discussed establishing a Memorandum of Agreement (MOA) between the Department and the UNRBA to define and strengthen cooperation as the UNRBA moves toward making recommendations for revisions to the Falls Lake Nutrient Management Strategy. The Legal Group is working with the Executive Director to develop a draft MOA to support additional discussion with DEQ. This effort will continue with periodic reports to the Board. The initial objective is to identify key points and develop a draft MOA that will be considered by the Board.

*Jurisdictional Progress: Hillsborough's Summary* – Terry Hackett with the Town of Hillsboro reviewed and discuss the town's work on reducing nutrient loading. Terry reported on several areas where the Town has made significant progress, including: upgrade of the wastewater treatment facility which has resulted in roughly a 75% decrease in phosphorous discharged and a drop in effluent nitrogen concentrations from 6.8 mg/l to 2 mg/l, a significant reduction in sanitary sewer overflows within their collection system, and the implementation of several nutrient reduction projects for developed sites within the Town.

*DWR's Status Report* – John Huisman gave a brief report on DWR's work. The Model Program is progressing forward with plans to present to EMC in mid-2019. Work continues on several pending nutrient management practice credits.

*Modeling and Regulatory Support Program Services* – Alix Matos updated the board on the work accomplished in FY 2018-19 Modeling and Regulatory Support (MRS). She noted the third stakeholder meeting will be held in October as part of the modeling development.

*Monitoring Program Services* – Doug Durbin updated the Board on the final days of the routine monitoring program. The 4 year monitoring program will end October 31<sup>st</sup> with a reduced monitoring program beginning November 1<sup>st</sup>. Doug presented a set of slides (graphs) illustrating the impact of Hurricane Florence in its final exit from the area. The storm caused several of the monitored streams in the watershed to exceed their historic high flow levels.

*Legislative and Regulatory Issues* – Don O'Toole gave the Board a brief update on legislative and regulatory issues.

*Executive Director Report* – For the list of executive director report items click on this link:

[Executive Director's Report and Updates](#)

It was noted that the next scheduled Board meeting will be November 14, 2018. This meeting date was moved from the normal 3<sup>rd</sup> Wednesday of the meeting month to the 2<sup>nd</sup> due to the Thanksgiving Holiday. With no other business, the meeting was adjourned.

Approved