

UNRBA Board Meeting November 19, 2014

Location: Butner Town
Hall

Agenda

**Introductions and Announcements—Pam Hemminger,
Chair**

Administrative Items

- o **Approval of the August 20, 2014 Meeting Minutes**
- o **Nominations for Membership to NC's Nutrient Criteria Development Plan, Scientific Advisory Council and Criteria Implementation Committee**
- o **Reminder: Officer Elections in January**

Legislative and State Government Update

**Sarah Collins, Legislative and Regulatory Issues
Manager, League of Municipalities**

Agenda (Continued)

Action Items

- o Nutrient Credits Project Status**
- o Approval of Scope and Contract Amendment for the Nutrients Credit Project: Authorize Chair to Sign on Behalf of the UNRBA**
- o Monitoring Program Status**
- o Approval of Monitoring Program Contract Amendment and Scope of Work to Add Special Studies: Authorize Chair to Sign on Behalf of the UNRBA**

Agenda (Continued)

Presentation:

Small Scale Reuse Systems--Dr. Bob Rubin, Researcher and EMC Member

Additional Information Items and Reports:

PFC Report—Lindsay Mize and Kenny Waldroup

Treasurer's Report—Jimmy Clayton

Review of FY 2016 UNRBA Budget

Executive Director's Report

Meeting Schedule for 2015

**Next Scheduled Board Meeting: January 21, 2015, Butner
Town Hall, Annual Meeting**

Closing Comments

Introductions and Announcements--

Pam Hemminger

Approval of May 21, 2014 Meeting Minutes

- Review of Draft Minutes
- Comments and Corrections
- Board Vote

Administrative Items

- o Approval of the August 20, 2014 Meeting Minutes**
- o Nominations for Membership to NC's Nutrient Criteria Development Plan, Scientific Advisory Council and Criteria Implementation Committee**
- o Reminder: Officer Elections in January**

Legislative and State Government Update

Sarah Collins, Regulatory
Affairs Associate, League of
Municipalities

Action Items

Nutrient Project Scope Revision

- o Nutrient Credits Project Status
- o Scope of Work and Contract Amendment

Recommendation: Authorize
Chair to Sign Credits Project
Contract Amendment on
Behalf of the UNRBA

Monitoring Program Scope of Work Revisions

- o Monitoring Program Status
- o Monitoring Program Contract Amendment and Scope of Work to Add Special Studies

Recommendation: Authorize
Chair to Sign Monitoring
Program Contract Amendment
on Behalf of the UNRBA

Presentation:

Small Scale Reuse Systems

Dr. Bob Rubin, Researcher
and EMC Member

Additional Information Items and Reports

PFC Report—Lindsay Mize and Kenny Waldroup

Treasurer's Report—Jimmy Clayton

**Upper Neuse River Basin Association, Inc.
Treasurer's Report**

Date: 11/18/2014

Balance Forward: (per bank statement - 8/26/14)	Checking	\$	891,090.94
	Savings		628,779.43
Debits:		\$	328.00
Penn National Insurance (D & O Ins.)			51,336.45
Cardno-ENTRIX (June, July-Aug 14 Inv, MDP)			21,189.26
Cardno-ENTRIX (July & Aug 14 Invoice, NCDP)			31,354.44
McGill Asso. (Aug & Sept 14 Invoice)			175.00
MFG Consulting, LLC (Aug & Sept 14 Invoice)			1,075.00
Phthisic Consulting Inc. (Aug & Sept 14 Invoice)			974.00
The Insurance Shoppe (General Liability Ins)			10.00
Bank Charges (maint. and stop payment fees)			3,800.00
Sauber Water Quality Consulting (August 14 Inv)			<u>110,242.15</u>
Total Debits		\$	110,242.15
Credits:		\$	88.66
Interest (checking)			434.26
Interest (savings)			12,804.24
Deposit to Checking (DENR Reimbursement)			100,000.00
Transfer to Checking (Monitoring Funds)			650,000.05
Transfer from Checking to Savings			12,680.00
Deposit to Checking (NCDP Payment)			<u>256,421.64</u>
Account Balance (per bank statement -10/22/14)	Checking	\$	1,179,213.74
	Savings		<u>1,435,635.38</u>
Total UNRBA Account Balance :		\$	<u>1,435,635.38</u>
Outstanding invoices/deposits in process since the close of bank statement (10/22/14):			
Debits:		\$	13,282.08
McGill Asso. (October 14 Invoice)			29,665.89
Cardno-ENTRIX (Sept 14 Inv, MDP)			8,418.14
Cardno-ENTRIX (Sept 14 Invoice, NCDP)			100.00
MFG Consulting, LLC (Oct 14 Invoice)			192.50
Phthisic Consulting Inc. (Oct 14 Invoice)			980.00
Sauber Water Quality Consulting (Oct 14 Inv)			500.00
JMW Tax Services (2013 990 Report)			-
Credits:		\$	26,500.00
Deposit to Checking (DENR Reimbursement)			-
Deposit to Checking (NCDP)			<u>229,783.03</u>
Current Account Balances:	Checking	\$	1,179,213.74
	Savings		<u>1,408,996.77</u>
Total UNRBA Account Balance :		\$	<u>1,408,996.77</u>

Account Summary for UNRBA Operating and Project Funds, FY 2014-15

Date: 11/13/14

	Operating Accounts			Savings Account		Monitoring Development	Nutrient Credit	Raleigh Project
	Admin	Expenses	Contingency	Unencumbered	Project Funds	Project	Development Project	
Balance Forward	7,972.20	1,283.05	\$ 106,446.46	\$ 114,507.31	\$ 551,400.00	\$ 200,951.59	262,500.00	13,752.50
Carry Forward			9,255.25					
Fund Deposit	\$ 156,000.00	\$ 6,000.00	-	-	-	\$ 650,000.00	\$ -	\$ -
Contract Amend.	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-
FY 14-15 Funds							37,500.00	
Reimbursements	-	-	-	-	-	-	12,804.24	-
Totals:	\$ 156,000.00	\$ 6,000.00	\$ 115,701.71	\$ 114,507.31	\$ -	\$ 650,000.00	\$ 50,304.24	\$ 13,752.50
July, 14	\$ 10,219.68	\$ 200.00	\$ -	\$ 114,636.47	\$ -	\$ 610.00	\$ 11,554.75	\$ -
August	16,757.28	100.00	-	114,778.57	-	34,082.55	9,634.51	-
September	14,597.16	403.00	-	114,979.17	-	27,679.69	8,418.42	-
October	13,282.08	1,074.00	-	115,212.83	-	1,172.50	21,247.55	-
November	-	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-	-
January, 15	-	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-
Total:	\$ 54,856.20	\$ 1,777.00	\$ -	\$ -	\$ -	\$ 63,544.74	\$ 50,855.23	\$ -
Transfer to Checking:					(100,000.00)			
Balance	\$ 101,143.80	\$ 4,223.00	\$ 115,701.71	\$ -	\$ (100,000.00)	\$ 586,455.26	\$ 261,949.01	\$ -

Review of FY 2016 UNRBA Budget—Planning Purposes

- Projection Based on Administrative Costs the Same as Current FY
- Assumes Monitoring Program Funded at Established Level of \$ 800,000
- Last Year Monitoring Program Used \$ 150,000 in Carry-Forward Plus \$ 650,000 in New Revenue
- Consideration: Some Carry-Forward from Current FY

UNRBA Projected FY 2015-16 Membership Fees

Date: 11/18/14

Member	Membership Fees FY 2014-15	Projected Membership Fees FY 2015-16	Net Increase for FY 2015-16
Town of Butner	\$ 11,625.76	\$ 13,773.38	\$ 2,147.62
City of Creedmoor	7,848.46	9,298.30	1,449.84
City of Durham	184,404.28	218,469.15	34,064.87
Durham County	72,299.05	85,654.79	13,355.74
Franklin County	9,289.39	11,005.41	1,716.02
Granville County	53,359.04	63,216.01	9,856.97
Town of Hillsborough	14,823.53	17,561.87	2,738.34
Orange County	86,236.12	102,166.44	15,930.32
Person County	59,396.12	70,368.31	10,972.19
City of Raleigh	230,130.15	272,641.82	42,511.67
SGWASA	23,298.31	27,602.20	4,303.89
Town of Stem	6,134.14	7,267.30	1,133.16
Wake County	46,843.85	55,497.27	8,653.42
Town of Wake Forest	6,311.78	7,477.75	1,165.97
Total	\$ 811,999.98	\$ 962,000.00	\$ 150,000.02

Executive Director Report

- HB 201 Meeting with DENR, August 28th
- Meeting with Town of Stem, August 21st
- Monitoring Project Meeting Database Development, June 6
- PFC Meetings, Oct. 2nd, Oct. 20th, Nov. 4th
- One Water Leadership Summit, September 15th-17th
- League of Municipalities Regulatory Action Committee Meetings, August 22nd, Nov. 7th
- NC Water Quality Association Meeting, September 18th
- NSAB Meetings, September 5th, October 3rd, No Meeting in Nov. and Dec., Upcoming January 2nd
- Meeting with DWR on Monitoring Support, Sept. 9th
- EMC Meetings, Sept. 10th and 11th, Nov. 12th and 13th
- ASCE Meeting and Presentation September 12th
- NC Lakes Management Society Workshop, Sept. 24th
- WNC Stormwater Summit, Oct. 14th and 15th

Meeting Schedule for 2015

Board Meetings Tentatively Scheduled. 2015:
January 21, March 18, May 20, June 17,
September 16, November 18
Butner Town Hall

PFC: First Tuesday of Every Month, Next
Meeting Dec. 2nd

Website for Meeting Schedule:
<http://unrba.org/meetings?date=2015>

Next Meeting: January 21,
2015, Annual Meeting

Butner Town Hall

Closing Comments