

# UNRBA Board Meeting March 15, 2017

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Location: Butner Town  
Hall

# **Sig Hutchinson, Chair**

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**Introductions and Announcements**

**Roll Call to Confirm Quorum**

**Identification of any Conflict of Interest Issues**

# Action Items:

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- **Approval of January 18, 2017 Meeting Minutes**
- **FY2017-18 UNRBA Budget**

# FY 2017-18 Budget Adoption

- Proposed Budget Reviewed at January Meeting
- Updated Fee Equations with Land Area and Water Intake Values
- Adjustment to Executive Director Contract, \$6,800, Approved by Board
- Addition for UNRBA Audit, \$10,000
- Provision for Support of UNRBA Communications, \$30,000

# UNRBA Membership Fees for Approval for FY 2017-18

Date: 3/10/17

Member	Membership Fees FY 2017-18
Town of Butner	\$ 14,661.77
City of Creedmoor	10,212.90
City of Durham	230,337.43
Durham County	89,935.85
Franklin County	11,719.70
Granville County	67,009.61
Town of Hillsborough	20,551.15
Orange County	108,531.30
Person County	76,420.43
City of Raleigh	292,388.01
SGWASA	28,797.51
Town of Stem	7,746.48
Wake County	59,209.53
Town of Wake Forest	8,078.28
Total	\$ 1,025,599.95

\*\* Invoices will be mailed to members on or after July 1, 2016

\*\* Membership fees are calculated as noted in Appendix A - "Dues Formula of the UNRBA By-Laws":

<https://www.unrba.org/sites/default/files/UNRBA%20BYLAWS%20-%20amended%20Nov%2020%202013.pdf>

## UNRBA Membership Fees for FY 2017 - 18 for Approval

\$ 1,025,600.00 Projected Revenue

Date: 3/10/17

Member	Base Rate (10%)	2016 Raw Water Demands (50%)			Jurisdiction's Land Area (40%)			FY 2017-18
		2016 Average Raw Water Demand (MGD)	\$ 512,800.00 (%)	Members Sub-Share Cost	Jurisdiction's Acres Within Watershed	\$ 410,240.00 (%)	Members Sub-Share Cost	
Town of Butler	\$ 7,325.71	NA			8,822	1.8	\$ 7,336.06	\$ 14,661.77
City of Creedmoor	7,325.71	NA			3,472	0.7	2,887.19	10,212.90
City of Durham	7,325.71	27.700	38.4	\$ 196,878.13	31,427	6.4	26,133.59	230,337.43
Durham County	7,325.71	NA			99,343	20.1	82,610.14	89,935.85
Franklin County	7,325.71	NA			5,284	1.1	4,393.99	11,719.70
Granville County	7,325.71	NA			71,773	14.5	59,683.90	67,009.61
Town of Hillsborough	7,325.71	1.448	2	10,291.68	3,528	0.7	2,933.76	20,551.15
Orange County	7,325.71	NA			121,705	24.7	101,205.59	108,531.30
Person County	7,325.71	NA			83,090	16.8	69,094.72	76,420.43
City of Raleigh	7,325.71	39.980	55.4	284,158.39	1,087	0.2	903.91	292,388.01
SGWASA	7,325.71	3.021	4.2	21,471.80	NA		-	28,797.51
Town of Stem	7,325.71	NA			506	0.1	420.77	7,746.48
Wake County	7,325.71	NA			62,393	12.6	51,883.82	59,209.53
Town of Wake Forest	7,325.71	NA			905	0.2	752.57	8,078.28
<b>Total</b>	<b>\$ 102,559.94</b>	<b>72.149</b>	<b>100</b>	<b>\$ 512,800.00</b>	<b>493,335</b>	<b>99.9</b>	<b>\$ 410,240.01</b>	<b>\$ 1,025,599.95</b>

**Notes:**

\* Cost Allocation = 10% by uniform participation; 50% by raw water demands; and 40% by jurisdictional land area in UNRBA.

\*\* 2016 annual daily average raw water demand reported by user systems.

\*\*\* Jurisdictional areas obtained from members, January, 2017. Percentages are calculated based on total basin acres. The towns of Mebane and Franklinton have a few acres but not enough to affect percentages. Municipal acreages do NOT include ETJs (although some municipalities may have some planning jurisdiction in ETJs, they do not collect tax revenue from these properties). SGWASA- and OAWS-owned acreages are included in their respective jurisdictional areas and are not calculated separately.

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# Information Items and Reports:

# Audit Schedule Update

- To Begin Following the end of this FY
- Draft RFQ sent to Audit Committee
- Following Approval by Audit Committee, Issue RFQ
- Review Respondents with Audit Committee
- Recommendation of Audit Committee to Board at May Meeting



# Legal Group Report

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- UNRBA Legal Support RFQ—  
Don O'Toole
- Stage I Existing Development, Stage II  
and Reexamination Schedule Issues—  
Dan McLawhorn

# Legal Support RFQ Schedule

- 5/19/17 RFQ Release
- 6/2/17 Submission of Questions from Potential Responders
- 6/12/17 Post Responses to Questions Received
- 7/14/17 Due Date from Responders
- 7/28/17 Short Listed Teams Notified
- 8/14-15/17 Interviews
- 9/22/17 Selected Team Notification

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# Modeling and Regulatory Support Update—Alix Matos

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# Nutrient Credits Project Status Update—Alix Matos

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# Monitoring Program Status Update—Matt Van De Bogert

# UNC Collaboratory Status Report

Dr. Jeffery Warren,  
Collaboratory Research  
Director

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# Cardno Management Structure

Susan Reisbord, President,  
Science and Environment

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# Treasurer's Report—Jimmy Clayton



**Upper Neuse River Basin Association, Inc.  
Treasurer's Report**

**Date: 3/14/2017**

<b>Balance Forward: (per bank statement - 12/21/16)</b>	Checking	\$	684,788.98
	Savings		503,710.22
<b>Debits:</b>			
Cardno (Oct & Nov 16 Inv, MDP FY 16)			15,993.08
Cardno (Oct & Nov 16 Inv, NCDP*)			10,093.05
Cardno (Oct & Nov 16 Inv, MDP FY 17)			65,343.30
Cardno (Oct & Nov 16 Inv, MRS FY 17)			14,967.83
McGill Asso. (Dec 16 & Jan 17 Invs)			29,823.79
MFG Consulting, LLC (Nov. & Dec. 16 Inv)			390.00
Phthisic Consulting Inc. (Nov. & Dec. 16 Inv)			1,163.12
Sauber Water Consulting (Nov & Dec 16 Inv)			2,380.00
Bank Charges (check fee & maintenance fee)			2.00
<b>Total Debits</b>		<b>\$</b>	<b>140,156.17</b>
<b>Credits:</b>			
Interest (checking)		\$	155.47
Interest (savings)			217.31
<b>Account Balance (per bank statement -2/22/17)</b>	Checking	\$	544,788.28
	Savings		503,927.53
<b>Total UNRBA Account Balance :</b>		<b>\$</b>	<b><u>1,048,715.81</u></b>
<b>Outstanding invoices/deposits in process since the close of bank statement (2/22/17):</b>			
<b>Debits:</b>			
McGill Asso. (Feb 17 Inv)		\$	15,396.09
Cardno (Jan 17 Inv, MDP FY 15)			422.50
Cardno (Dec 16 & Jan 17 Invs, MDP FY 17)			112,607.49
Cardno (Dec 16 & Jan 17 Invs, NCDP*)			7,384.88
Cardno (Dec 16 & Jan 17 Invs, MRS FY 17)			8,973.00
MFG Consulting, LLC (Jan & Feb 17 Invs)			313.95
Sauber Water Consulting (Jan & Feb 17 Invs)			4,900.00
Phthisic Consulting Inc. (Jan & Feb 17 Invs)			1,004.03
<b>Credits:</b>			
205J Grant Reimbursement		\$	3,789.95
<b>Current Account Balances:</b>	Checking	\$	401,366.24
	Savings		500,137.58
<b>Total UNRBA Account Balance :</b>		<b>\$</b>	<b><u>901,503.82</u></b>

\* Nutrient Credit Development Project

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PFC Report— Meetings, January 25,  
2017, February 22, 2017 and  
Upcoming March 22, 2017

Lindsay Mize and Kenny Waldroup

# Regulatory and Legislative Update

Don O'Toole, City of Durham

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# Executive Director Report

# Executive Director Report

- Working to set Meeting with DEQ Leadership
- WRI Conference Today and Tomorrow—Falls Lake Session Thursday 1:30 to 3:30
- Met with Orange County February 17th
- Pending Items Before DEQ, Land Conservation Credit and 303(d) Decision on Falls Lake Segments
- EMC Water Quality Committee and EMC Meetings March 8<sup>th</sup> and 9<sup>th</sup>
- NC Water Quality Association Meeting, February 1<sup>st</sup>
- Lots of Nutrient Credits Calls and Meetings—Buffers , Cattle Exclusion, Soil Improvement and Approval Process—Success on Several Fronts
- EPA Meetings Unscheduled—Leadership in Regions not Announced
- No NSAB Meeting, February, March or April

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Next Scheduled Board Meeting: May  
17, 2017, Butner Town Hall,  
Beginning at 9:30 AM

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# Closing Comments