

UNRBA Board Meeting June 21, 2017

Location: Butner Town
Hall

Sig Hutchinson, Chair

Introductions and Announcements

Roll Call to Confirm Quorum

Identification of any Conflict of Interest Issues

Action Items:

- **Approval of March 15, 2017 Meeting Minutes**
- **Approval of Special Conference Call Board Meeting Minutes, May 30, 2017**

Action Items (continued):

Approval of Service Provider for
the UNRBA Monitoring Program

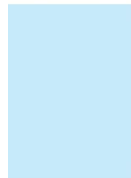
Ongoing Support of Long-Term Monitoring and Laboratory Services

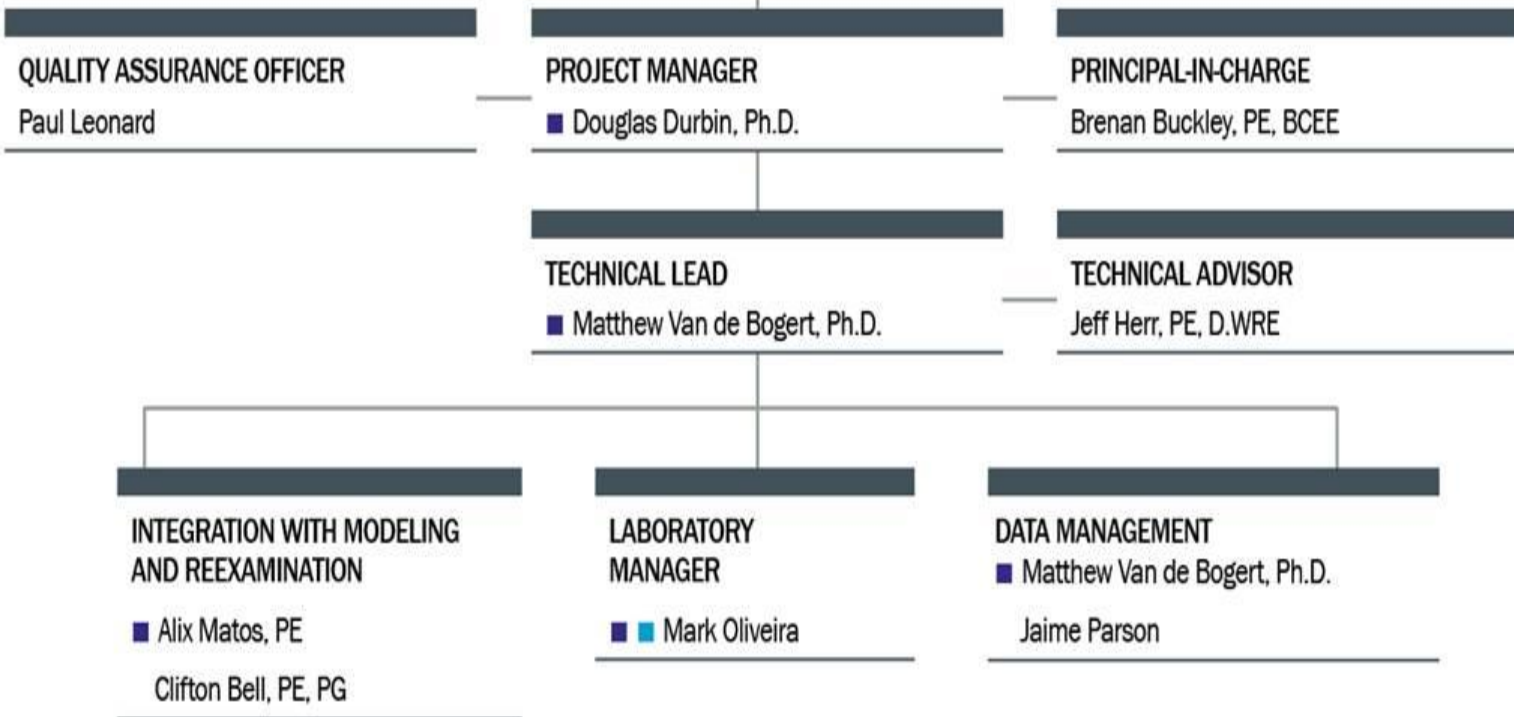
June 2, 2017



Committed to Seamless Service

- ✓ High-Quality Results
- ✓ Team Continuity
- ✓ Adherence to Schedule
- ✓ Dedication to Your Goals





KEY // ■ Core Team | ■ Environment 1, Inc. (Laboratory)

Action Items (continued):

Treasurer's Report — Jimmy Clayton

**Upper Neuse River Basin Association, Inc.
Treasurer's Report**

Date: 6/16/2017

Balance Forward: (per bank statement - 4/26/17)			\$	330,269.50
	Checking			
	Savings			504,145.02
Debits:				
McGill Asso. (March 17 Inv)				15,281.08
Bank Charges (check fee & maintenance fee)				1.00
Total Debits			\$	15,282.08
Interest (checking)			\$	34.95
Interest (savings)				93.24
Credits:				-
	Checking		\$	315,022.37
	Savings			504,238.26
Account Balar Total UNRBA Account Balance :			\$	819,260.63

Outstanding invoices/deposits in process since the close of bank statement (5/23/17):

Debits:			\$	13,111.89
McGill Asso. (Apr 17 Inv)				
Cardno (Mar 17 Inv, MDP FY 17)				41,536.64
Cardno (Mar 17 Inv, NCDP*)				585.00
Cardno (Mar 17 Inv, MRS FY 17)				7,238.85
MFG Consulting, LLC (Mar & April 17 Invs)				25.00
Sauber Water Consulting (Apr & May 17 Inv)				2,450.00
Phthisic Consulting Inc. (Apr & May 17 Invs)				672.07
SECU Fees (stop payment)				40.00
Credits:				
FY 2017-18 Membership Fees (prepayment)				3,097.46

Current Account Balances:

			\$	252,460.38
	Checking			
	Savings			504,238.26
Total UNRBA Account Balance :			\$	756,698.64

Action Items (continued):

Contract Approvals

Contracts for Approval

- Executive Director Services
- Phthisic Consulting
- Sauber Water Quality Consulting
- Monitoring Program FY 2018
Contract and Scope of Work



Recommended Monitoring Program Distribution for FY2018

Phase and Task	Consultant Labor	Subcontractor Invoices	Miscellaneous Expenses	Total
Routine Tributary Monitoring				
Lake Loading Stations	\$23,300	\$124,400	\$-	\$147,700
Jurisdictional Stations	\$11,200	\$49,800	\$-	\$61,000
Routine Lake Monitoring				
Routine Lake Monitoring	\$4,800	\$8,400	\$-	\$13,200
Data Management				
Data Management	\$30,900	\$-	\$-	\$30,900
Analysis, Reporting, Communication, Meetings				
Data Analysis	\$57,600	\$-	\$-	\$57,600
Annual Report and Presentations	\$49,900	\$-	\$-	\$49,900
Client Communication, Management, ad hoc	\$42,600	\$-	\$2,700	\$45,300
Meeting Attendance. PFC, BOD, etc.	\$25,300	\$-	\$600	\$25,900
Monitoring Plan Management and QA/QC				
QA/QC of contract lab activities	\$19,200	\$-	\$900	\$20,100
QAPP Updates and Internal QA/QC Review	\$10,200	\$-	\$-	\$10,200
Plan updates; correspondence with PFC, DWR, etc.	\$23,200	\$-	\$-	\$23,200
Special Studies				
High Flow Sampling	\$38,000	\$27,000	\$2,800	\$67,800
Total for the FY2018 Monitoring Program	\$336,200	\$209,600	\$7,000	\$552,800

Information Items and Reports:

Status of UNRBA Requested Changes to Session Law 2016- 94 and GS 143-214.26, the Nutrient Offset Credits Statute

Background: UNRBA Requested Changes to Session Law 2016-94

- Filed with President Pro Temp of the Senate
- Incorporated into Senate Bill 434
- Additional Requested Revisions by WakeUP Wake County and Other Environmental Interest Groups

Board Approval of Statutory Revisions, May 30, 2017

- Responded to Concerns About Pathway to Stage I Existing Development Compliance
- Dealt with Process for Model Program Adoption
- Coordinates UNRBA and UNC Processes

Modeling and Regulatory Support Effort

- RFQ Reissue Status
- Status Update—Alix Matos

Modeling and Regulatory Support Update—Alix Matos

Nutrient Credits Project Status Update—Alix Matos

Monitoring Program Status Update—Doug Durbin

PFC Report

Lindsay Mize and Kenny Waldroup

Meetings, June 7, 2017, Upcoming
July 26, 2017, August 23, 2017

Regulatory and Legislative Update

Don O'Toole, City of Durham

Executive Director Report

UNRBA Comments on Water Quality Standards Regulations

- Meeting of Review Group, Yesterday
- Areas of the Rules that are of Interest to the UNRBA
- Limited Comment Window (Before EMC in September)
- Board Authorization for Submittal of Comments

Audit RFQ

- Revised Based on Review by Legal Group
- Issue in July
- Responses Reviewed by Audit Committee
- Selection of Service Provider—Audit Committee
- Begin Audit
- Complete Audit

Executive Director Report—Other Items

- Meeting with DEQ about Conservation Credit, 6-22-2017
- One Water Summit, 6-27 through 6-29
- 2017 National Training Workshop for CWA 303(d) Listing, June 1st
- EMC Meetings, July 12 and 13
- RFQ for Communications
- RFQ for Legal Support (September Board Meeting)
- Working Through RFQ for Modeling and Regulatory Support
- Vacation Leave June 30 through July 7, Back July 10

Next Scheduled Board Meeting:
September 20, 2017, Butner Town
Hall, Beginning at 9:30 AM

Closing Comments