

UNRBA Board Meeting January 27, 2016

Location: Butner Town
Hall

Agenda

Introductions and Announcements—Pam Hemminger, Chair

New Board Members

Jillian Johnson, Durham City Council Member
Earl McKee, Orange County Commissioner
Barry Jacobs, Orange County Commissioner

Administrative Item

Approval of the November 18, 2015 Board Meeting Minutes

Agenda (Continued)

Actions Items

Board Officer Elections

Personnel Committee Report—Don O'Toole

**Approval of UNRBA Letter to Corps of Engineers,
R.E. Request for Reallocation of Lake Storage**

**Approval of Nutrient Credits Project Contract
Amendment**

**(Discussed in the Progress Status Report item
below-vote to follow status report)**

Agenda (Continued)

**Progress Status Reports—Doug Durbin and Alix Matos,
Cardno**

Monitoring Program

Nutrient Credits Project

Status

Contract Revision

Agenda (Continued)

Information Items and Reports:

PFC Report--Lindsay Mize and Kenny Waldroup

Executive Director Report on:

Prospective FY 2017 Budget Update

Rules Review Process

**UNRBA Comments on DWR's Falls Lake
Status Report**

Treasurer's Report—Jimmy Clayton

Other General Items Report—Executive Director

Agenda (Continued)

**Next Scheduled Board Meeting: March 16, 2016, Butner
Town Hall, Beginning at 9:30 AM**

Closing Comments

Pam Hemminger, Chair

Introductions and Announcements

New Board Members

Jillian Johnson, Durham
City Council Member

Earl McKee, Orange County
Commissioner

Barry Jacobs, Orange
County Commissioner

Administrative Item: Approval of November 18, 2015 Meeting Minutes

- Review of Draft Minutes
- Comments and Corrections
- Board Vote

Action Item: Officer Elections

Current Officers:

Chair: Pam Hemminger, Orange County

Vice-Chair: Lindsay Mize, South Granville Water and Sewer Authority

Treasurer: Jimmy Clayton, Person County

Secretary: Forrest Westall, Executive Director, UNRBA

Recorder: Haywood Phthisic, Support to the Executive Director

Action Item: Officer Elections

Nominations

Vote

Results

Chair

Vice-Chair

Treasurer

Secretary

Recorder

Personnel Committee Report and Recommendation—Don O'Toole

UNRBA Letter to Corps of Engineers, R.E. Request for Reallocation of Lake Storage

Recommendation: Board Approval of Letter Authorize Chair to Sign

Progress Status Reports

Doug Durbin and Alix Matos,
Cardno

Monitoring Program Status Report

Nutrient Credits Project Status Report—Review of Contract Amendment

Recommendation: Board
Approval of Nutrient Credits
Project Contract Amendment
and Scope

Information Items and Reports:

PFC Report— Meetings, December 1, 2015 and January 5, 2015

Lindsay Mize and Kenny Waldroup

Executive Director Report on:

- Prospective FY 2017 Budget Update
- Rules Review Process
- UNRBA Comments on DWR's Falls Lake Status Report

UNRBA Recommended FY 2016-17 Membership Fees

Date: 1/26/16

Member	Membership Fees FY 2015-16	Membership Dues FY 2016-17	Monitoring Assessment FY 2016-17	Membership Fees FY 2016-17	Net Increase For FY 2016-17
Town of Butner	\$ 12,840.84	\$ 2,454.13	\$ 11,461.21	\$ 13,915.34	\$ 1,074.50
City of Creedmoor	8,756.63	1,673.56	\$ 7,815.80	9,489.36	732.73
City of Durham	197,028.63	37,497.52	\$ 175,119.77	212,617.29	15,588.66
Durham County	79,140.77	15,125.31	\$ 70,637.76	85,763.07	6,622.30
Franklin County	10,258.64	1,960.62	\$ 9,156.45	11,117.07	858.43
Granville County	58,964.91	11,269.32	\$ 52,629.63	63,898.95	4,934.04
Town of Hillsborough	16,821.58	3,344.79	\$ 15,620.73	18,965.52	2,143.94
Orange County	95,492.23	18,250.38	\$ 85,232.39	103,482.77	7,990.54
Person County	65,637.16	12,544.51	\$ 58,585.00	71,129.51	5,492.35
City of Raleigh	261,575.06	49,958.17	\$ 233,313.11	283,271.28	21,696.22
SGWASA	24,566.86	4,757.54	\$ 22,218.55	26,976.09	2,409.23
Town of Stem	6,771.44	1,294.15	\$ 6,043.91	7,338.06	566.62
Wake County	51,382.54	9,820.18	\$ 45,861.92	55,682.10	4,299.56
Town of Wake Forest	7,062.65	1,349.81	\$ 6,303.83	7,653.64	590.99
Total	\$ 896,299.94	\$ 171,299.99	\$ 800,000.06	\$ 971,300.05	\$ 75,000.11

** Invoices will be mailed to members on or after July 1, 2016

Personnel Committee Recommended Administrative Budget for FY 2016-17, Membership Fees

Date: 1/26/16

Member	Membership Fees FY 2015-16	Membership Dues FY 2016-17	Monitoring Assessment FY 2016-17	Membership Fees FY 2016-17	Net Increase For FY 2016-17
Town of Butner	\$ 12,840.84	\$ 2,561.58	\$ 11,461.21	\$ 14,022.79	\$ 1,181.95
City of Creedmoor	8,756.63	1,746.83	\$ 7,815.80	9,562.63	806.00
City of Durham	197,028.63	39,139.26	\$ 175,119.77	214,259.03	17,230.40
Durham County	79,140.77	15,787.53	\$ 70,637.76	86,425.29	7,284.52
Franklin County	10,258.64	2,046.46	\$ 9,156.45	11,202.91	944.27
Granville County	58,964.91	11,762.72	\$ 52,629.63	64,392.35	5,427.44
Town of Hillsborough	16,821.58	3,491.23	\$ 15,620.73	19,111.96	2,290.38
Orange County	95,492.23	19,049.44	\$ 85,232.39	104,281.83	8,789.60
Person County	65,637.16	13,093.74	\$ 58,585.00	71,678.74	6,041.58
City of Raleigh	261,575.06	52,145.47	\$ 233,313.11	285,458.58	23,883.52
SGWASA	24,566.86	4,965.84	\$ 22,218.55	27,184.39	2,617.53
Town of Stem	6,771.44	1,350.81	\$ 6,043.91	7,394.72	623.28
Wake County	51,382.54	10,250.14	\$ 45,861.92	56,112.06	4,729.52
Town of Wake Forest	7,062.65	1,408.90	\$ 6,303.83	7,712.73	650.08
Total	\$ 896,299.94	\$ 178,799.95	\$ 800,000.06	\$ 978,800.01	\$ 82,500.07

** Invoices will be mailed to members on or after July 1, 2016

Rules Review Process

- Meeting with DWR January 12, 2016
- Follow-up Communication January 18, 2016, Relaying UNRBA Position
 - Stage I Schedule Revision
 - Regional BMPs
 - Single Family Lot Review Threshold
 - Definitions
 - Compliance Measurement (303(d) listing)
- Additional Coordination

Comments on DWR's Falls Lake Status Report

- Comments Provided Prior to the EMC Water Quality Committee (WQC) Meeting
- DWR Revised Presentation to WQC, Report Provided as Draft
- Detailed Comments Comparing UNRBA Comments to Current Draft 1/22/2016
- Meeting to Review Being Scheduled

Major Areas of Comment on Falls Lake Status Report

- Importance of Reflecting Progress and the Work of the UNRBA
- The Critical Nature of the Executive Summary
- Using all of the Lake Data for Assessment Purposes
- Provide History and Perspective for the Reader

Treasurer's Report—Jimmy Clayton

**Upper Neuse River Basin Association, Inc.
Treasurer's Report**

Date: 1/25/2016

Balance Forward: (per bank statement - 11/23/15)	Checking	\$	268,558.17
	Savings		1,001,842.19
Debits:		\$	
Cardno (Oct 15 Inv, MDP FY 15)			9,851.35
Cardno (Oct 15 Inv, NCDP *)			13,607.93
Cardno (Oct 15 Inv, MDP FY 16)			35,201.68
McGill Asso. (Oct & Nov 15 Inv)			30,833.45
Phthisic Consulting Inc. (November, 15 Inv)			261.25
MFG Consulting, LLC (November 15 Inv)			75.00
Sauber Water Consulting (Nov, 15 Inv)			2,450.00
Bank Charges (check fee & maintenance fee)			1.00
Total Debits		\$	92,281.66
Credits:		\$	
Interest (checking)			32.69
Interest (savings)			240.20
Transfer to Savings			-
Transfer from Checking to Savings			-
Account Balance (per bank statement -12/28/15)	Checking	\$	176,309.20
	Savings		1,002,082.39
Total UNRBA Account Balance :		\$	1,178,391.59

Outstanding invoices/deposits in process since the close of bank statement (12/28/15):

Debits:		\$	
McGill Asso. (Dec 15 Inv)			9,552.10
Cardno (Nov 15 Inv, MDP FY 16)			54,335.47
Cardno (Nov 15 Inv, MDP FY 15)			13,766.01
Cardno (Nov 15 Inv, NCDP*)			15,154.51
MFG Consulting, LLC (Dec 15 Inv)			250.00
Sauber Water Consulting (Dec 15 Inv)			1,260.00
Phthisic Consulting Inc. (Dec 15 Inv)			1,067.84
Credits:		\$	
Transfer to Checking from Savings			-
Current Account Balances:	Checking	\$	80,923.27
	Savings		1,002,082.39
Total UNRBA Account Balance :		\$	1,083,005.66

* Nutrient Credit Development Project

Other General Items Report— Executive Director

- January 4th, Durham County Commissioners Work Session
- January 19th Person County Commissioners Meeting
- Meeting with Representative Yarbrough, January 19th
- Presentation to Environmental Management Commission's Water Quality Committee, January 13th
- DWR/City of Durham Meeting with DWR, RE Modeling and the Reexamination, January 26th
- NC Water Quality Association Mtg. December 10th 2015

**Next Scheduled Board Meeting:
March 16, 2016, Butner Town
Hall, Beginning at 9:30 AM**

Closing Comments