

Materials related to this BOD Meeting have been placed on the UNRBA website unless noted otherwise on the [Meeting page](#).

See items under the November 20, 2019 meeting date. A direct link to the meeting presentation is provided [here](#).

I. Opening—Chair Sig Hutchinson

- A. Introductions and Announcements**
- B. Roll Call for Quorum**
- C. Identification of any Conflicts**
- D. Review agenda**

II. Action Items

A. Approval of [September 18, 2019 Meeting Minutes](#)

B. Treasurer’s Report

- a. Approval of [banking summary](#)
- b. Report on Banking Change to the Civic Federal Credit Union
- c. Prospective Budget [Expenditures](#) and [Member Fees](#) for FY2021
- d. Review of the IRS 990 Form for the 2019 UNRBA Filing

Item Summary (Forrest Westall): The UNRBA operates under IRS regulation 501(c) as a non-profit organization. Each year the form is circulated to the Board for comment. Based on comments, the form is revised and submitted to the IRS in accordance with the filing deadline. The 2019 990 was circulated, comments addressed and mailed to the IRS on November 15, 2019.

C. Approval of Amendment #1 of the Modeling and Regulatory Support & Transition Monitoring Contract

Item Summary (Forrest Westall): The UNRBA has been working on a Stage I Existing Development Interim Alternative Implementation Approach (IAIA). Our Modeling and Regulatory Support contractor, Brown and Caldwell, has been supporting this work under Phase 327: regulatory support and review of communications materials. The level of support needed to help with the development of the IAIA was not included in the approved scope of work, and the effort involved has exceeded that assumed for general regulatory support. An amendment to the contract for this fiscal year (FY2020) is recommended to continue this work and to make sure sufficient funding for this Task is available to provide IAIA and general regulatory support (meetings with agencies, the Collaboratory, etc.). The funding increase for this amendment will come from the UNRBA’s contingency fund. There are sufficient funds in this line item to provide these funds and retain an appropriate amount of contingency for the work of the UNRBA. Amendment #1 is provided to the Board for review. It is recommended that the Board approve the use of \$15,000 from the contingency funds and Amendment #1 of the Modeling and Regulatory Support FY 2020 Contract. It is further recommended that the Board authorize the Chair to sign the Amendment on behalf of the UNRBA.

D. Extension of the MFG Consulting Web Support Contract

Item Summary (Forrest Westall): MFG consulting has provided Web support to the UNRBA for the past several years. At the beginning of FY 2020, Mike Gering, the owner of MFG, indicated he planned to retire. He agreed to provide services through December 2019, and the contract for services in FY 2020 to MFG was issued through December 2019. However, Mike has indicated his willingness to continue to provide support to the UNRBA. There has been some adjustment to the costs for maintaining our technical website, but these are within the normal budget set for this support. Mike has provided excellent support at a very competitive cost. A contract extending MFG's contract has been developed for consideration by the Board, and it is recommended that the modified contract be approved and the Chair authorized to sign on behalf of the UNRBA.

E. Appointment of the 2020 UNRBA Officer Nominating Committee

Item Summary (Forrest Westall): The Bylaws for the UNRBA calls for its Annual Meeting to be held in January and provides for the election of Association Officers for the calendar year. The Board normally appoints a Nominating Committee to make recommendations at the January Meeting.

F. Approval of Calendar Year 2020 Meeting Dates

Item Summary (Forrest Westall): A prospective meeting schedule has been developed based on previous UNRBA Board Meeting Schedules and provided to the Board for review. The Path Forward Committee (PFC) Meeting Schedule has been developed by the PFC membership and is included on the list for reference purposes. It is recommended that the Board approve the schedule for 2020.

III. Status Reports and Informational Items

A. Consideration of a Stage I Existing Development Interim Alternative Implementation Approach (IAIA):

Item Summary (Forrest Westall): The UNRBA PFC and the IAIA Workgroup have continued to develop a Framework for the IAIA. The Board has previously been briefed on the IAIA and has authorized continued work on the proposal. A draft Framework has been provided to the Board prior to the meeting for review and consideration. During the November Board meeting, the Board will review the Framework and consider continued work to develop a program for the IAIA. The PFC has indicated its interest as a whole to working toward a Program Description document that would be used for establishing a program. However, it is important to continue to brief the Board, seek input, and gauge continued interest in this approach for interim actions preceding the completion of the Reexamination. It is recommended that work continue and that a draft Program Description document and an evaluation of how such a program would be put in place be presented to the Board in January 2020. It is currently planned that the IAIA Workgroup will meet following the December 3rd PFC meeting.

B. Development of a UNRBA Decision Framework:

Item Summary (Forrest Westall): The PFC has been evaluating the decision-making processes used by the UNRBA. The objective is to document the process used and determine if there are any adjustments needed. This decision-making framework evaluation has allowed the development of a good understanding of the Association's decision-making approach. There has been consistent support for continuing to seek consensus-based decisions whenever possible within a very transparent process. The last of three facilitated sessions will take place during the December PFC meeting with the goal of finalizing the Decision Framework document. The Decision Framework will be provided to the Board for their review and endorsement at the January Board meeting.

C. Modeling and Regulatory Support (MRS) Status:

Item Summary (Alix Matos): The Modeling Team is continuing to coordinate with UNC Collaboratory researchers on site selection for the onsite wastewater treatment system study for the Falls Lake Watershed. DWR has recently mentioned 205J grant money that may be available to further evaluation of onsite wastewater treatment system loading. Modelers distributed baseline land use data to the MRSW and PFC for review (after acceptance by DOT and Dept of Ag representatives) on October 10th. Data has been reviewed by representatives of the upper jurisdictions. Modelers are continuing with hydrologic calibration for the baseline period. The next Modeling and Regulatory Support Workgroup meeting is scheduled for January 7th before the PFC meeting.

D. Monitoring Program Status:

Item Summary (Alix Matos): The UNRBA currently implements a scaled-back Transition Monitoring program which includes monthly nutrient sampling at 12 locations and total organic carbon sampling at 6 of these stations. Data from other organizations including DWR provides additional data in the watershed. The PFC discussed potential changes to the program for FY2021 at the September meeting and will continue the discussion at the December PFC meeting. Guidance from the PFC regarding a FY2021 Transition Monitoring program will be brought to the Board in January.

E. Ongoing DEQ Discussions/Issues:

Item Summary (Forrest Westall):

- In June, the Board suggested that the UNRBA schedule a meeting with DEQ to review the findings of the 2019 Annual Monitoring Report. DWR has been contacted and the meeting will be scheduled within the next couple of months.
- The relationship between the need for a site-specific chlorophyll-a and the NC Numeric Nutrient Criteria Development Plan, the work of the Scientific Advisory Council, and the evaluation by the UNC Collaboratory.

- Depending on outcome of UNRBA discussions, continue to engage DEQ/DWR on the IAIA and seek agreement on the provisions of such an approach and how best to put such a program in place
- Continue to engage DEQ in the technical stakeholder sessions and secure input to modeling as it is being developed
- Continue discussions with DEQ on the Memorandum of Agreement/ Understanding—provide additional input on regulatory conditions for the Reexamination

F. Communications Support Status:

Item Summary (Forrest Westall): Based on input from the PFC and the Board, the Stakeholder Forum on Falls Lake Regulatory Considerations has been planned for February 12, 2020. The target audience for this Forum will be management leadership at the local government level. We need the help of the Board and the PFC to help confirm that the appropriate people have been identified. There will also be a notice to local elected officials representing our members. A “save the date” communication is scheduled for issuance before the November Board Meeting.

As a reminder, presentation support materials are available for review on the [Resource Library page](#). If you use any of these presentation materials, please complete the communication tool use tracking survey : <https://www.surveymonkey.com/r/UNRBA>.

IV. Closing Comments—Chair Sig Hutchinson

Next PFC Meeting: December 3, 2019, 9:00 AM to Noon, Butner Town Hall

Next BOD Meeting: January 15, 2020, 9:30 AM to Noon, Butner Town Hall

This is the UNRBA’s Annual Meeting under the Bylaws and will include Officer Elections.