

## UNRBA Board of Directors: June 12, 2024, Board Minutes

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The Board of Directors of the Upper Neuse River Basin Association (UNRBA) met at 9:30 A.M. on Wednesday, June 12, 2024, via an in-person and conference call/webinar. Meeting attendees are listed below.

Name	Affiliation
Ryan Eaves (Treasurer)	Durham County
Russ May (Secretary)	Granville County
Meaghun Darab	Town of Hillsborough
Michelle Woolfolk	City of Durham
Vicky Daniels	Town of Butner
Dan McLawhorn (web)	DFM Law Office
Carl Rist	City of Durham
Ben Brown (web)	City of Raleigh
Terry Hackett	Town of Hillsborough
Scott Schroyer	SGWASA
Georgana Kicinski	City of Creedmoor
Reggie Hicks	City of Durham
Jennifer Ganser	Town of Butner
Ed Buchan (web)	City of Raleigh
Wesley Poole	Orange County
Sally Greene	Orange County
James Bryan (web)	Orange County
Chris Bowley	Person County
Nick Nolte	Town of Wake Forest
David Harris	Durham County Soil & Water
Dustin Brewer (web)	Durham County Soil & Water
James Bryan (web)	Orange County
Donna Meyers	American Rivers
Don Mial (web)	Wake County
Nancy Daly	Wake County
Donna Myers	American Rivers
Katie Cromwell	Representing Granville and Person Stormwater Utility (Granville Co., Person Co., Stem, Butner, & Creedmoor)
Jay Sauber (web)	Sauber Water Quality Consultant
Joey Hester (web)	DWR
Maggie Caudle (web)	UNC
Hannah McCloskey (web)	UNC
Rebecca Freeman (web)	USACE
Tammie Sawaya	RTI
Samantha Krop (web)	Neuse River Keeper
Alix Matos	Brown & Caldwell
Lauren Strader	Brown & Caldwell
Forrest Westall	UNRBA
Haywood Phthisic (web)	UNRBA

(web) – attending meeting via Teams.

**Welcome and Recognition -**

In the absence of the Chair and Vice Chair, Russ May, the Secretary of the UNRBA, served as the presiding officer. Russ called the meeting of the UNRBA Board to order and welcomed all those in attendance and those participating through remote access. Russ asked if any of the Board Directors have any “conflict of interest” issues with any agenda items, and no conflicts were identified. The Chair called the roll and 12 of 14 members were present for a quorum. The Chair asked if there were any amendments to the agenda. Being none, Georgana Kicinski made the motion to approve the agenda, seconded by Vicky Daniels, and approved by the Board.

**Action Items -**

*Approval of Minutes, May 15, 2024 Board Meeting* – The Chair asked the Board if there were any edits or corrections to the draft minutes provided. Being none, Scott Schroyer made the motion to approve the minutes as presented, seconded by Georgana Kicinski, and approved by the Board.

*Treasurer’s Report* – Ryan Eaves presented the Treasurer’s Report for the period ending May 31, 2024. The checking account balance at the close of the statement was \$217,009.42 and the savings account balance was \$1,021,199.45. Following review of the report, Vicky Daniels made the motion to approve the Treasurer’s Report as presented, seconded by Carl Rist, and approved by the Board.

*FY 2024-25 Contracts – Executive Director Service Agreement* amounts are as follows: executive director compensation, \$198,750; travel and other reimbursement costs, \$20,000; other support services, \$3,000; for a total of \$221,750. *Winston, Williams, Creech, Evans, & Company* (to perform an audit on FY 2023-24 financials) in the amount of \$2,300.00. *Brown & Caldwell* for Modeling & Regulatory Support in the amount of \$590,010.00 for FY 2024-25. *River Delta Consulting, Inc.* to provide maintenance support for the UNRBA website in the amount of \$5,000.00. *Phthisic Consulting, Inc.* for Financial Services until March 31, 2025 in the amount of \$12,600.00. *River Delta Consulting, Inc.* amendment to the existing agreement for additional work required in the upgrade of the UNRBA website in the amount of \$5,000 for a total contract amount of \$35,000.00 (previously amended by the Board). Following discussion, Georgana Kicinski made the motion to authorize the Chair to execute the six contract agreements above (as stated), seconded by Vicky Daniels, and approved by the Board.

**Informational Items -**

*UNRBA Website Update* – Forrest and Alix Matos gave a presentation to the Board on the upgraded website that combined the two existing websites into one site. They asked that if the board members have comment to please forward in the near future as the website will be going live around July 1<sup>st</sup>.

*Falls Lake Watershed Development Concerns* – Forrest discussed concerns being raised and blog posts about concerns with development and associated turbidity levels in the streams that drain to Falls Lake. He indicated that the UNRBA will continue to track this issue within the context of the Falls Lake Rules, protecting water quality, and helping members address local concerns.

*IAIA Program, End of Year 3* – Alix noted the end of year 3 for the IAIA program is June 30<sup>th</sup>. She reminded the members that their annual reports are due to the Division by September 30<sup>th</sup>.

*Falls Lake Rules Readoption Process* – Forrest noted that the Falls Lake Rules Readoption process has been triggered by the documents the UNRBA submitted in November and the report provided by the NC Collaboratory in December. This process will be led by the Division of Water Resources (DRW). Forrest has hoped that DWR would begin rule making earlier in 2024. DWR has indicated that rule adoption will not take place until 2027. Efforts will continue to speed up this process.

*Modeling and Regulatory Support and Chlorophyll-a Update* – Alix reported the WARMF watershed model, draft WARMF Lake model, and draft EFDC lake model reports have been submitted to DWR. She noted that Forrest has requested a formal statement from the Division that the models have been reviewed and meet the requirements set forth in the quality assurance documents of the Division as required in the Falls Lake Rule allowing a reexamination. The lake model has been submitted and DWR is reviewing it. Dr Marty Lebo will continue his work a specific Falls Lake 303(d) assessment methodology.

*Communication Support* – Forrest noted a joint stakeholder workshop with DWR is being planned, a meeting with NC Collaboratory regarding revised nutrient management strategy is also under consideration, and the team is developing a template slide deck for members to present the UNRBA’s recommendations on revised Falls Lake Rules. He also reported that the UNRBA has updated its fast facts and infographics documents and that staff from American Rivers would like volunteers to develop videos about the Neuse River being selected as the 2022 River of the Year.

The next scheduled Board meeting will be September 18, 2024, at 9:30 A.M. with a remote access option available. With no other business, the meeting was adjourned.